

Company Name	LOCH INSH	 LOCH INSH OUTDOOR CENTRE
Address of Premises (being assessed)	KINCRAIG INVERNESS - SHIRE PH21 1NU TEL: 01540 651272	

Task	Archery 2023/24	Risk Assessment No.	RAB 001
Name of Assessor	J McNeilage	Signature	JMcN
Assessment Date	04 - 11 - 2023	Review Date	04 - 11 -2024

What are the significant hazards?	Who might be harmed and how	What are you already doing?	Do you need to do anything else to control the risk?	Action by Who	Action by Date	Completion date
Injury travelling to and from archery range	Staff and visitors may trip or fall or collide with something	Control group movement with staff supervision Explain about possible vehicle movement on site and direct people to appropriate route. Use route which avoids the narrow corner around the kitchen	Do not walk around main drive to archery range.	Supervising staff	Immediate	04/11/23
Injury from inappropriate use of Equipment	Staff and visitors may be hit with an arrow	Staff trained in use of archery site at Loch Insh. Rules of use given, stop activity signal clearly explained. Demonstration of use given Removal of arrows from target. demonstrated and supervised	Constant supervision Check for others approaching site	Instructor and Group leader	Immediate	04/11/23

		Practise use supervised and intervention/ correction as necessary Teaching ratio adhered to. Equipment fit for purpose				
People on range when archery takes place	staff and visitors may be hit with an arrow	Instructing staff supervises throughout. No one allowed on range until all have fired each round of arrows. If adjacent games area is in use the instructor should liaise with games area group leader on safety.	Suspend activity if dangerous practise is being carried out.	Instructing staff	Immediate	
Unforeseen injury from horseplay	staff and visitors may be hit with an arrow	Non participants instructed on conduct when not firing	Monitored at all times	Instructor / Group leader	Immediate	
Injury to participants arms caused by strings	staff and visitors may experience skin irritation	Participants should wear long sleeves, discontinue activity if in discomfort. correct use of equipment Issue wrist guards if problem persists	Monitored throughout activity	instructing staff	Immediate	
Health issue restricting ability	Staff and visitors at risk from underlying health issues	Check medical declarations prior to departing Discuss activity with client to ensure they understand what they are undertaking. Ensure any required medication is with client and they understand how to apply it.	Call Base if required	Instructor	Immediate and ongoing	